



By-Law 2019-17 - Appendix B
Township of Southwold
Council Code of Conduct

Council Code of Conduct – Formal Complaint Form/Affidavit

AFFIDAVIT OF \_\_\_\_\_ (full name)
I, \_\_\_\_\_ (full name), of the \_\_\_\_\_ (City, Town etc.) of
\_\_\_\_\_ (municipality of residence) in the Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I have personal knowledge of the facts as set out in this affidavit, because

Three horizontal lines for providing reasons for personal knowledge.

(Insert reasons e.g. I work for... I attended a meeting at which... etc.)

2. I have reasonable and probable grounds to believe that a member of the Township of Southwold Council \_\_\_\_\_ (specify name of member) has contravened section(s) \_\_\_\_\_ specify section(s) of the Council Code of Conduct of the Township of Southwold. The particulars of which are as follows: (Set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space, please use the attached Schedule A form, and check the appropriate box below. If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B etc. and attach them to this affidavit.)

Multiple horizontal lines for providing details of the complaint.

Please see the attached Schedule A

1. This affidavit is made for the purpose of requesting that this matter be reviewed by the Township of Southwold appointed Integrity Commissioner and for no other purpose.



SWORN (or AFFIRMED) before me at the \_\_\_\_\_ (City, Town etc.) in the  
Province of Ontario on \_\_\_\_\_(date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature of Commissioner)

(Signature) A Commissioner for taking affidavits etc.

**Please note that signing a false affidavit may expose you to prosecution under  
Sections 131 and 132 or 134 of the Criminal Code, R.S.C. 1985, c. C-46 and also to civil  
liability for defamation.**

**By-Law 2019-17 - Schedule A**  
**Township of Southwold**  
**Council Code of Conduct**

**Additional Information**

To the affidavit required under Part 18 Procedure – Formal Complaint of the Council Code of Conduct.

(If more than one page is required, please copy this blank page, and mark each additional page as 2 of 2, 2 of 3, etc. at the top right corner.)

---

---

---

---

---

---

---

---

---

---

---

This *Schedule A* referred to in the affidavit of \_\_\_\_\_ (full name)

Sworn (or affirmed) before me on this \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
A Commissioner for taking affidavits, etc.