Regular Council Meeting
Monday March 25th, 2019
7:00 p.m. Council Chambers, Fingal

PRESENT:
Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons, P. North, J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Kim Grogan, Treasurer (7:00 p.m. – 10:59 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (7:00 – 10:59 p.m.)
Brent Clutterbuck, Drainage Superintendent (7:00 p.m. – 8:07 p.m.)
June McLarty, Administrative Assistant (7:00 p.m. – 9:28 p.m.)

ADDITION TO THE AGENDA:

8. REPORTS:
(i) Report from the CAO/Clerk RE: Signature Stamp Policy

DISCLOSURES:

ADOPTION OF MINUTES:

2019-138 Deputy Mayor Monteith – Councillor Pennings

THAT the Minutes of the Regular Council Meeting of March 11, 2019 are hereby adopted.

CARRIED

2019-139 Councillor Emons – Councillor North

THAT the minutes of the Family Day Committee Mtg. of January 16th, 2019 are hereby adopted;

AND THAT the minutes of the Southwold Young at Heart Committee Meeting of February 5th, 2019 are hereby adopted;

CARRIED
THAT the minutes of the Talbotville Neighbourhood Committee Meeting of January 9th, 2019 are hereby received as information.

CARRIED

DRAINAGE:

Court of Revision – Lindsay Drain 2019

In Attendance: Don Simpson, Drainage Superintendent, City of London

THAT Council of the Township of Southwold appoints Grant Jones as Chair, Robert Monteith and Kevin May, the member appointed by the Council of the City of London as Members to the Court of Revision for the Lindsay Drain 2019;

CARRIED

Court of Revision – Henderson Drain 2019 and Auckland Drain 2019

THAT Council of the Township of Southwold appoints Grant Jones, as Chair, Robert Monteith, Sarah Emons, Peter North and Justin Pennings as members of the Court of Revision for Auckland Drain Branch F 2019 and Henderson Drain 2019.

CARRIED

Drainage Reapportionment

THAT Council for the Township of Southwold hereby accepts the drainage reapportionment undertaken for the Application for Consent E36/18 – Curtis;

AND FURTHER THAT this reapportionment will become effective upon stamping of the applicable deed;

AND FURTHER THAT a copy of this resolution be forwarded to the Applicant;

AND FURTHER THAT a copy of this resolution and drainage reapportionment be filed in each applicable drain file.

CARRIED

Request for improvement – Wallis Drain

Drainage Superintendent Brent Clutterbuck reported that this petition was brought forward from the development that is proposed in Talbotville. Mayor Jones questioned if there is enough room for setbacks. Mr. Clutterbuck responded there is ample room for drain
maintenance. Councillor Emons questioned who would be responsible for the costs. Mr. Clutterbuck responded that there will be no cost to the upstream land owners, as it is all borne on the developer.

2019-144 **Councillor North – Councillor Emons**

**Wallis Drain**

THAT Council of the Township of Southwold receives the notice of request for drain improvement, as described in the petition submitted by the Shmuel Farhi, under Section 78(1) of the Drainage Act and decides to proceed with the drainage works;

AND THAT Council instructs the Clerk to send the notice required under Section 5(1)(b) of the Drainage Act to the petitioner and OMAFRA and under Section 78(2) of the Drainage Act to Kettle Creek Conservation Authority;

AND THAT Council will appoint an engineer under the appropriate section of the Drainage Act after the 30 day time period specified in Section 6(1) and 7(1) has passed.

**CARRIED**

**REPORTS:**

**Gravel Road Maintenance**
Public Works Superintendent Paul Van Vaerenbergh presented this report to Council. Discussions were had on the gravel that is delivered, the application of the gravel and the drainage on the gravel roads.

2019-145 **Deputy Mayor Monteith – Councillor Pennings**

Gravel Roads

THAT Council directs staff to develop a plan through both budgetary and operational resources that would lead to improvements in the Townships gravel roads.

**CARRIED**

**OMPF 2019**
Treasurer Kim Grogan presented her report to Council. Mayor Jones questioned the indication of funding for 2020. Ms. Grogan responded that she hopes to hear back early in 2020 before we start budget deliberations.

2019-146 **Councillor Emons – Councillor North**

**OMPF**

THAT the 2019 OMPF allocation notice be received for information.

**CARRIED**

**Annual Debt Repayment Limit**

2019-147 **Deputy Mayor Monteith – Councillor Pennings**

**Annual Debt Repayment Limit**


**CARRIED**

**SCADA Replacement**
CAO/Clerk Lisa Higgs presented the report to Council. She outlined the 3 options for SCADA replacement. Mike Taylor from OCWA provided more information to Council on how the systems work.
THAT Council accepts option #2 to abandon the SCADA system and proceed instead with an auto-dialer and data-logger.  

CARRIED

DELEGATION:

8:07 p.m. – 8:15 p.m. - OCWA 4th Quarter Report – Mike Taylor and Susan Budden.  
Mike Taylor presented the 4th quarter report to Council.

REPORTS:

OWCA Request to Operate the WWTP  
CAO/Clerk Lisa Higgs presented her report to Council. OCWA responded to inquiries about their experience in operating these types of wastewater treatment plants. Ms. Budden reported that OWCA will provide Council with quarterly reports like the ones done for our water distribution system. Councillor North mentioned the concerns about the energy costs. Ms. Budden commented that there are ways that we can operate the plant more efficiently.

THAT Council of the Township of Southwold accepts the OCWA 's proposal of $2, 658.75 per month to operate the Talbotville WWTP.

AND THAT chemicals and related supplies are not included.  

CARRIED

DELEGATION:

8:21 p.m.- 8:45 p.m.

Brad Fishleigh, Mike Bulter and Eugene Larman – OPP 2018 Year End Report  
Detachment Commander Brad Fishleigh presented the OPP 2018 Year End Report to Council.

Break 8:45 p.m. – 8:54 p.m.

REPORTS:

Talbotville Neighbourhood Committee – Terms of Reference  
CAO/Clerk Lisa Higgs presented this report to Council. Council discussed these updated Terms of Reference.

THAT Talbotville Neighbourhood Committee members and their alternates will both not be allowed to address the Committee.  

CARRIED
EAF Grant Update
CAO/Clerk Lisa Higgs presented this report to Council. Funding was not received from the Enabling Accessibility Fund.

County Council Highlights
Mayor Jones reported that County Council will be discussing development charges for roads at their next meeting.

Signature Stamp Policy
CAO/Clerk Lisa Higgs presented in this report to Council.

2019-151 **Deputy Mayor Monteith – Councillor Emons**

THAT Council receive this report as information;

AND THAT Council adopts the signature stamp policy attached. CARRIED

CORRESPONDENCE:
Council reviewed the item under correspondence

BY-LAWS:

2019-152 **Deputy Mayor Monteith – Councillor North**

THAT By-law Nos. 2019-21, 2019-22, and 2019-23 read a first and second time. CARRIED

2019-153 **Councillor Emons – Councillor Pennings**

THAT By-law No. 2019-21, 2019-22 and 2019-23 be read a third time and finally passed. CARRIED

OTHER BUSINESS:
Council reviewed the minutes from the Landfill Liaison Committee Minutes under Other Business. Councillor Emons reported that she wanted to bring this report to Council as there have been significant increases in odour complaints recently. It was reported that the landfill was delayed in the construction of the vertical and horizontal gas walls because of the wet fall. It was also reported that there was a reduction in odour complaints last week. Councillor Emons also reported that the landfill is on a short list of facilities as a compressed gas facility and the flare three is now online.

CLOSED SESSION:

2019-154 **Councillor Emons – Councillor Pennings**

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at 9:28 p.m. in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters:
• Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239 (2) (b)) – Public Works
• A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2) (k)) (2 items) – Talbotville Development and Ferndale Development
• Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239 (2)(f)) (Fingal Park)

CARRIED

STAFF DIRECTION
Staff was given direction from Council on the items that were discussed in the Closed Session.

AJOURNMENT:

2019- 155 Councillor Emons – Councillor North

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at 10:59 p.m.

CAO/Clerk
Lisa Higgs

Mayor
Grant Jones