

**SCHEDULE "B"**  
**to By-Law 2017-04**

**COMPLAINT FORM**  
**MUNICIPAL INVESTIGATION OF CODE OF CONDUCT**  
by  
**Integrity Commissioner**

IN ACCORDANCE WITH  
**Section 223.3 of the *Municipal Act 2001***  
*(As Amended)*

**A FEE OF \$25.00 MUST ACCOMPANY THIS FORM PRIOR TO BEING PROCESSED.**

PLEASE FORWARD COMPLETED FORMS TO:

John Maddox  
JGM CONSULTING  
#42 – 99 Edgevalley Road  
London, Ontario N5Y 5N1



SCHEDULE "B" TO BY-LAW 2017-04

AFFIDAVIT

Code of Conduct Complaint Protocol – Formal Complaint Procedure

Please note that signing a false affidavit may expose you to prosecution under Sections 131 and 132 or 134 of the Criminal Code, R.S.C, 1985, c. C-46, and also to civil liability for defamation.

AFFIDAVIT OF

\_\_\_\_\_ (full name)

I, \_\_\_\_\_ (full name), of the (City, Town, etc.) \_\_\_\_\_

of (municipality of residence) \_\_\_\_\_ in the Province of Ontario

MAKE OATH AND SAY (OR AFFIRM):

1. I have personal knowledge of the facts as set out in this affidavit, because

\_\_\_\_\_  
\_\_\_\_\_

(insert reasons e.g. I work for.....I attended the meeting at which.....etc.).

2. I have reasonable and probable grounds to believe that a member of Township of Southwold Municipal Council, \_\_\_\_\_ (specify name of member), has contravened section(s) \_\_\_\_\_ (specify section(s)) of the Code of Conduct for members of Council (the "Code of Conduct"). The particulars of which are as follows:

(Set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space, please use the attached Schedule A form and check the appropriate box below. If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B, etc. and attach them to this affidavit.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please see the attached Schedule B

1. This affidavit is made for the purpose of requesting that this matter be reviewed and for no other purpose.

SWORN (or AFFIRMED) before me at  
The Township of Southwold in the  
County of Elgin in the Province of Ontario on

)  
) \_\_\_\_\_  
) (A Commissioner for taking affidavits, etc. - Signature)  
)  
) \_\_\_\_\_  
) (Date)  
)  
) \_\_\_\_\_  
) (Complainant Affidavit, - Signature)  
)  
) \_\_\_\_\_  
) (Date)



**AFFIDAVIT**

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**Schedule B**

To the affidavit required under subsection 2(3) of The Formal Complaint Procedure  
(If more than one page is required, please photocopy this blank page and mark each additional page as 2 of 2, 2 of 3, etc. at the top right corner.)

Blank lines for writing the affidavit content.

**\*\*Affidavit to be submitted with filing fee as prescribed by Township of Southwold Municipal Fees & Charges Schedule.**

This is Schedule A referred to in the affidavit of \_\_\_\_\_ (full name)  
Sworn (or Affirmed) before me on this \_\_\_\_\_  
day of \_\_\_\_\_

\_\_\_\_\_  
A Commissioner for taking affidavits, etc. - Signature

\_\_\_\_\_  
Complainant Affidavit, - Signature

\_\_\_\_\_  
Complainant Affidavit, - Date of Submission

\* Personal information B collected under the authority of Section 239 of The Municipal Act (as amended) and will be used by The Integrity Commissioner to carry out an investigation under the Act.