

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD



**ADDENDUM TO
AGENDA**

Monday May 13, 2019

REGULAR MEETING OF COUNCIL
7:00 p.m., Council Chambers, Fingal

2. **ADDENDUM TO AGENDA**

Items Added:

8. **REPORT:**

- (k) Report from the Fire Chief RE: Talbotville Fire Station Advisory Committee
- (l) Report from the CAO/Clerk RE: Extension to Collections Contract



TOWNSHIP OF SOUTHWOLD

Report to Council

DATE: May 13, 2019

PREPARED BY: Jeff McArthur, Fire Chief

REPORT NO.: FIR-12

REPORT SUBJECT: Talbotville Fire Station Committee Member Appointment

Recommendation

THAT the Township of Southwold Council further supports the creation of a Talbotville Station Technical Advisory Committee by selecting one community member for appointment;

AND THAT Council Confirms the Fire Chief's Selection of two Talbotville Station Representatives to the Technical Advisory Committee.

Purpose

The purpose of this report is to provide a list to Council of possible community committee members for Council's appointment to the Talbotville Station Technical Advisory Committee.

Comment

To ensure the Township receives a properly located, appropriately designed, and financially suitable building, staff recommends the Talbotville Station Technical Advisory Committee be composed with the following members.

Committee Composition:

- Fire Chief - Chair
- Two Members of Council – Mayor Jones and Councillor Pennings, as appointed by Council.
- Two Talbotville Station Representatives – District Chief Barry Smith and Firefighter Chris Kampers, as selected by the Fire Chief.

- One Public Member – as selected by Council
- Non-Voting Administrative Support (Communications Clerk) for minute taking and research

The recruitment for a Public Member was posted on the Township's website and Facebook page and circulated to members of the Talbotville Neighbourhood Committee. The recruitment advertisement including the following criteria.

The ideal candidate for the Public Member of the Committee will bring:

- Committee experience
- Someone who lives in the Talbotville Settlement Area
- Education in the following fields: engineering, architecture, construction technology, building design, and/or equivalent.
- Experience in large building construction, building design, municipal design and contracting, engineering, etc.

Two well qualified applications were received – attached. The Fire Chief has no objections to either applicant.

Respectively Submitted by:

Jeff McArthur, Fire Chief
“Submitted electronically”

Approved by:

Lisa Higgs
CAO/Clerk



**TOWNSHIP OF SOUTHWOLD
FIRE DEPARTMENT**



**Jeff McArthur
Fire Chief**

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Fingal, ON N0L 1K0

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Talbotville Station Technical Advisory Committee

The Township of Southwold Council has approved the Talbotville Station Technical Advisory Committee. The Fire Chief will be recruiting a member of the public to join the committee to provide advice on the replacement of the Talbotville Fire Hall.

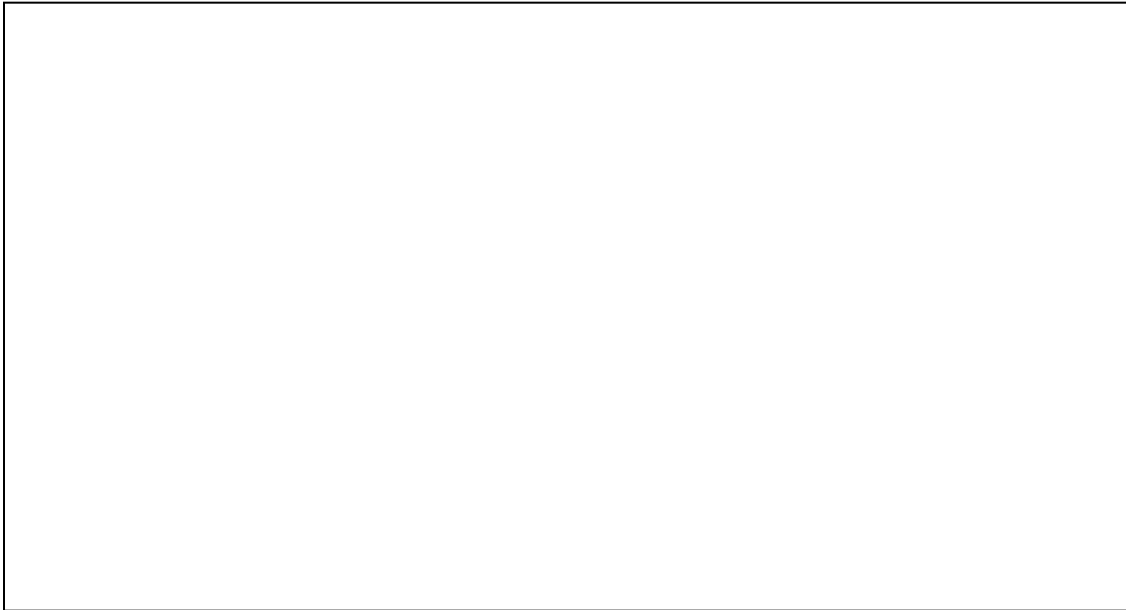
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- Committee experience
- Someone who lives in the Talbotville Settlement Area
- Education in the following fields: engineering, architecture, construction technology, building design, and/or equivalent.
- Experience in large building construction, building design, municipal design and contracting, engineering, etc.

The commitment of the committee would be a maximum one (1) monthly meeting, from present time to 2021. Meetings will be scheduled with consideration of committee member availability.

Please submit your completed qualifications questionnaire by electronic copy to firechief@southwold.ca, or hard copy to the Township Office at: 35663 Fingal Line, Fingal, ON N0L 1K0, in confidence by **4:00p.m., Wednesday, May 8th, 2019**. Please specify "Talbotville Station Technical Advisory Committee" in the subject line.

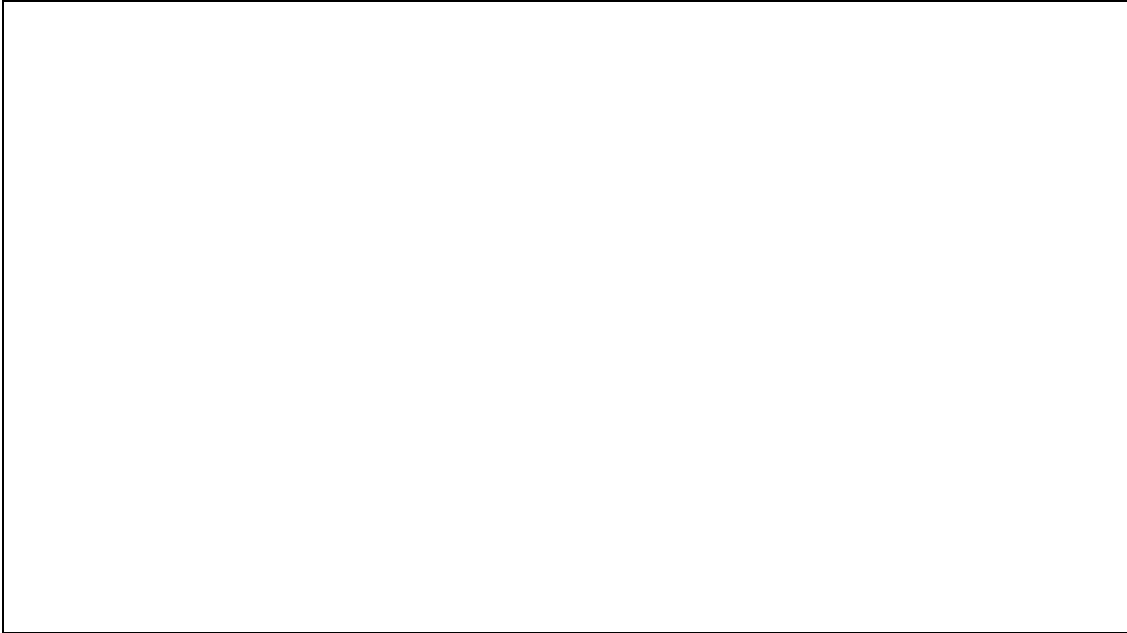
1. Please outline your experience with being involved on a committee:



2. Please outline your education in one or more of the following fields:
engineering, architecture, construction technology, building design and or
equivalent.



3. Please provide examples of your experience in large building construction, building design, municipal design and contracting, engineering, etc.



4. Please tell us why you are interested in joining the Talbotville Station Technical Advisory Committee.

