Regular Council Meeting
Monday March 9, 2020
7:00 p.m. Council Chambers, Fingal

PRESENT: Mayor G. Jones
Deputy Mayor R. Monteith (7:29 p.m.)
Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Katherine Thompson, CAO/Clerk
Jeff Carswell, Treasurer (7:00 p.m. – 9:29 p.m.)
Public Works Superintendent, Paul Van Vaerenbergh (7:00 p.m.– 7:56 p.m.)
Drainage Superintendent, Brent Clutterbuck (7:00 p.m.– 7:56 p.m.)
Fife Chief, Jeff McArthur (7:00 p.m.– 7:56 p.m.)
Heather James, Planner (7:00 p.m. – 7:42 p.m.)
June McLarty, Administrative Assistant (7:00 p.m.- 9:29 p.m.)

ADDENDUM TO THE AGENDA:

CORRESPONDENCE:
(c) Request for Waiver of Fees – Shedden Tractor Pull Association.

BY-LAWS:
(d) By-law 2020-19, being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada, as represented by the Minister of Employment and Social Development for the Enabling Accessibility Fund for the Talbotville Park – Accessible Washroom.

DISCLOSURES:
There were no disclosures.

ADOPTION OF MINUTES:

2020-073 Councillor Emons – Councillor Pennings Approval of Minutes

THAT the Minutes of the Regular Council Meeting of February 24th, 2020 are hereby adopted;
AND THAT the Minutes of the Talbotville Neighbourhood Committee Meeting of November 26th, 2019 are hereby adopted;

AND THAT the Minutes of the Southwold Young at Heart Committee Meeting of January 7th, 2020 are hereby adopted;

AND THAT the Minutes of the Economic Development Committee Meeting of January 28, 2020 are hereby adopted;

AND THAT the Minutes of the Zero Waste Committee Meeting of January 28th, 2020 are hereby adopted.

CARRIED

DELEGATION:

7:04 p.m. – 7:19 p.m.

Jeff Carswell - 2020 Budget

Treasurer Jeff Carswell presented the 2020 budget to council.

DRAINAGE:

Dutton Dunwich Petition Section 78 Keith Drain

Drainage Superintendent Brent Clutterbuck reported that he does not foresee any costs for the Township, but we may need to appoint someone to the Court of Revision for this drain.

2020-074 Councillor Emons – Councillor Pennings

THAT Council receive this report as information.

CARRIED

PLANNING:

Consent Application E9/20 Winterscheidt C/O Gunn & Associates, 8115 Burwell Road

Planner Heather James presented her report to Council. She reported that a correction needs to be made to her report as the concrete silo has been removed. The other two silos are being proposed for other uses. It was noted from the planner’s report that proposed sever lot size of 3.4 acres is larger than normal but is still acceptable.

2020-075 Councillor North – Councillor Emons

Consent Application E9/20
Winterscheidt C/O Gunn & Associates
8115 Burwell Road

THAT Council of the Township of Southwold with regard to the proposed severance application file E 9/20 for a surplus farm dwelling hereby waives the requirement for an Environmental Impact Study on the proposed retained parcel;

AND THAT the Council of the Township of Southwold recommend approval to the County of Elgin Land Division Committee of the proposed severance application file E 9/20 subject to the following conditions:

i) That the proposed severed and retained parcels be rezoned;

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ii) That a septic system assessment be conducted on the proposed severed parcel to ensure that the lands are suitable for a privately owned and operated septic system;

iii) Drainage reapportionment and payment thereof;

iv) That a mutual drain agreement be provided;

v) That all financial obligations to the Township of Southwold be paid in full;

vi) That an electronic copy (Adobe PDF) of the registered survey has been provided to the Township; and,

vii) That the solicitor provides an undertaking that a copy of the registered deed for the severed parcel once the transaction has occurred will be provided to the Township.

CARRIED

Site-Plan Review – Robertshaw Moncrief Veterinary Professional C/O Shore Contracting Ltd., 35771 Talbot Line

2020-076 Deputy Mayor Monteith – Councillor Pennings

THAT Council of the Township of Southwold approve the proposed Site Plan Approval Application SPR 2019-02 for Robertshaw Moncrief Veterinary Professional Corporation;

AND THAT Council pass the implementing Site Plan Control By-law;

AND THAT Council authorize the CAO/Clerk and Mayor to execute the agreement with the owners on behalf of the Township.

CARRIED

REPORTS:

Activity Report from Drainage Superintendent
Drainage Superintendent Brent Clutterbuck presented his report to Council.

Activity Report from the Fire Chief
Fire Chief Jeff McArthur presented his report to Council. He thanked Public Works Superintendent Paul Van Vaerenburgh for his assistance with sale of the old pumper.

Activity Report from the Public Works Superintendent
Public Works Superintendent Paul Van Vaerenburgh presented his report to Council. He also reported that a new pole has been ordered for the light in Lynhurst, but he is not sure when it will be replaced. Council discussed the placing of stop signs on Talbotville Gore Road.

STAFF DIRECTION
Staff was directed by Council to review the resolution that was passed regarding stop signs on Talbotville Gore Road.
Drummondville, March 9, 2020

2020-077

Councillor Emons — Councillor North


CARRIED

2020-078

Councillor Pennings — Councillor North


CARRIED

2020-079

Councillor Emons — Deputy Mayor Monteith

THAT Council approve the transfer of the 2019 County Road deficit of $97,069.62 from the County Road Reserve as at December 31, 2019.

CARRIED

Activity Report from the Chief Building Official
This report was reviewed by Council.

Break — 8:04 p.m. — 8:06 p.m.

DELEGATION:

8:06 p.m. — 8:38 p.m.


Mike Taylor from OCWA presented these fourth quarter reports to Council.

Cindy Sigurdson — OCWA- Southwold Annual Reports

Cindy Sigurdson from OCWA presented Southwold’s Water Distribution System and Annual Summary Report as required by the Safe Drinking Water Act to Council.

2020-080

Councillor Pennings — Deputy Mayor Monteith

THAT Council receive the reports submitted from OCWA as information.

CARRIED

REPORTS

Activity Report from the CAO/Clerk
CAO/Clerk Katherine Thompson presented her report to Council.
2020-081  Councillor Pennings – Councillor Emons  Valve Replacement on Primary System

THAT Council receive this report for information.

CARRIED

2020-082  Councillor Emons – Councillor Pennings  Consulting Engineer for Capital Projects

THAT Council authorize the CAO to engage the services of a consulting engineer to assist in the project management aspect of several upcoming capital projects.

CARRIED

2020-083  Councillor Emons – Deputy Mayor Monteith  Recycling at Keystone Complex

THAT Council approves the ordering of 4 of 44-gallon recycling containers with pop can/bottle lids, with liners in the containers, 4 of 44-gallon garbage containers with bags and 4 slim containers with the paper lids and liners.

AND THAT new smaller coffee urn and tools be purchased;

AND THAT signs for janitorial supplies and mechanical room doors be purchased.

AND THAT more research be conducted on having a dumpster placed at the complex.

CARRIED

2020-084  Deputy Mayor Monteith – Councillor Pennings  Request for Waiver of Keystone Fees

THAT Council authorize the waiver of fees in the amount of $10,910.00 for the rentals detailed in Report CAO 2020-16.

CARRIED

2020-085  Deputy Mayor Monteith – Councillor North  March 23rd Council Meeting

THAT Council cancel the March 23rd, 2020 meeting;

AND THAT a special meeting be scheduled if needed.

CARRIED

Break 9:11 p.m. – 9:23 p.m.
CORRESPONDENCE:

Meeks Bridge Replacement Municipal Class Environment Assessment – Notice of Study Commencement
Council reviewed this notice.

2020-086 Councillor North – Councillor Emons Shedden Soccer Fee Waiver Request

THAT Council of the Township of Southwold approves the waiver of fees for Shedden Soccer's 2020 season;

AND THAT the fees are for 25 uses of the pavilion at $90.00 per use and 2 uses of the Keystone Complex main hall at $265.00 per use, totaling $2,780.00.

CARRIED

2020-087 Councillor Emons – Councillor Pennings Shedden Tractor Pull Association Fee Waiver Request

THAT Council of the Township of Southwold approves the waiver of fees for the Shedden Tractor Pull Association 2020 event;

AND THAT the fees are in the amount of $2,140.00.

CARRIED

BY-LAWS:

2020-088 Councillor Emons – Councillor Pennings By-law 2020-16

THAT By-law No. 2020-16 be read a first and second time.

CARRIED

2020-089 Councillor North – Councillor Pennings By-laws

THAT By-law Nos. 2020-17, 2020-18 and 2020-19 be read a first and second time.

CARRIED

2020-090 Councillor Pennings – Councillor North By-law 2020-16

THAT By-laws No. 2020-16 be read a third time and finally passed.

CARRIED

2020-091 Councillor Emons – Councillor North By-laws

THAT By-laws Nos. 2020-17, 2020-18 and 2020-19 be read a third time and finally passed.

CARRIED
CLOSED SESSION:

2020-092 Deputy Mayor Monteith – Councillor Pennings

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at 9:29 p.m. in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters:

- Litigation or potential litigation, including matters before the administrative tribunals, affecting the municipality or local board (section 239 (2) (e) – (3 items) Facility Warranty Update #5, and Municipal Property
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (k))- 2 items – Contract Negotiations.

  CARRIED

STAFF DIRECTION

Staff was given direction from Council on the items that were discussed in the Closed Session.

AJOURNMENT:

2020-093 Deputy Mayor Monteith – Councillor Pennings

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at 11:00 p.m.

Katherine Thompson
CAO/Clerk
Grant Jones
Mayor

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