Special Council Meeting
For the purpose of Budget Deliberations
Thursday January 24, 2019
4:03 p.m., Council Chambers, Fingal

PRESENT:
Mayor G. Jones
Deputy Mayor R. Monteith
Councillors: S. Emons, P. North, J. Pennings

ALSO PRESENT:
Lisa Higgs, CAO/Clerk
Kim Grogan, Treasurer

DISCLOSURES:
There were no declarations.

OTHER BUSINESS

(a) 2019 Budget Deliberations
   - Operating and Capital Budget

Treasurer Grogan provided an update to Council on the status of the budget as it relates to the current budget deliberations.


It was determined that the Township allocate $5,000.00 in the budget for emergency management for cots and blankets with the caveat that no more funds be included in budget discussions for 2020 and 2021.

Council reviewed the grass cutting services provided and suggested that the contractor be contacted to reduce the deck height for cutting at the Township's parks.

Council discussed the requirement for baseball bases at the Fingal park and it was suggested that this be requested from Green Lane Trust.

Council reviewed the proposed Planning Fees. A slight change was made to the Planning Fees for Combined OP Amendments and Zoning By-Law Amendments to change the fees to $2,000.
Contributions to Reserve:

Treasurer Grogan brought forward a report on the contributions to reserves for the Township. Ms. Grogan also brought forward various recommendations on the draft contributions to reserves and the rationale for increases for each. Ms. Grogan reviewed the contributions to reserves for each of the different Township's buildings, including the Roads Building, the Administrative Building, the Keystone Complex, the Fire Halls, the Library, and the Medical Centre.

Council discussed the temperature and thermostat issues at the medical centre, and a possible repair of the Public Works building roof.

Council had a discussion on the proposed tax rate increase as it is presented in the budget and expressed their positions as it relates to the impact felt on individual property owners. Council discussed the tax ratios and the impact on proposed alterations to these ratios.

Councillor Pennings asked for clarification from Treasurer Grogan as to the Tax Stabilization Levy. Ms. Grogan explained that changes in assessment cycles and assessment updates from MPAC can have immediate impacts on the ratepayers. Ms. Grogan noted that the rationale in maintaining a tax stabilization reserve is to mitigate against any potential impacts felt by changes in Provincial policy or City of Toronto policy changes. Ms. Grogan explained that this funding guards against not only Green Lane related changes, but also possible OMPF funding changes which are unpredictable at this point.

Councillor Pennings suggested that there could be a decrease in the tax stabilization reserve, suggesting that it could be reduced slightly.

Council discussed the challenges in finishing the budget as there are many unknown elements: OMPF funding announcements, outstanding grant allocations, timing of development, etc.

Council took a break at 5:30 pm and reconvened at 6:00 pm.

2019-033 Deputy Mayor Monteith, Councillor Pennings

Closed Session

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at 6:02 p.m. in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters:

a) Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239 (2) (b)) - Administrative Wages

CARRIED

STAFF DIRECTION

Staff was given direction from Council on the items that were discussed in the Closed Session

2019-034 Councillor Emons and Deputy Mayor Monteith

Closed Session

Adjournment

THAT Council adjourn from the session;

AND THAT the Special Meeting for Budget Deliberations reconvene.

CARRIED
Budget: Request from Green Lane Trust

Treasurer Grogan reviewed the items in the Green Lane Trust fund. Council discussed the Fire Hall signage request and suggested that this item be removed from the budget.

2019-035  **Councillor North, Councillor Emons**

 THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $5,000.00 for providing utility servicing for a future fire department digital sign;

 CARRIED

2019-036  **Councillor North- Deputy Mayor Monteith**

 THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $ 5,000.00 for emergency management preparedness supplies

 AND THAT staff remove 2020 and 2020 amounts.

 CARRIED

2019-037  **Deputy Mayor Monteith – Councillor Emons**

 THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $15,000.00 for St Thomas Recycling Centre participation.

 CARRIED

2019-038  **Councillor Emons – Councillor North**

 THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $8,000.00 for turf management improvement.

 CARRIED

2019-039  **Councillor Pennings – Councillor Emons**

 THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $8,000.00 for CIB flag program.

 CARRIED

2019-040  **Deputy Mayor Monteith – Councillor North**

 THAT Council approve the replacement of the 2001 Tandem;

 AND THAT 50% of the purchase, $137,500, be requested to be funded from Green Lane Community Trust Fund;

 AND THAT the balance of the purchase be funded from the road equipment reserve.
2019-041 Deputy Mayor Monteith – Councillor Pennings

THAT Council approve the purchase of a new zero turn side discharge mower and trailer for park purposes;

AND THAT $17,000 and $3,500 for the purchases be requested to be funded from Green Lane Community Trust.

CARRIED

2019-042 Councillor North – Deputy Mayor Monteith

THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $5 000.00 for an 84” mower for the cutting of municipal grass.

CARRIED

2019-043 Councillor Pennings – Councillor Emons

THAT Council approve the purchase of 2 projectors, mounts, motorized screens, installation and wiring at the Keystone Complex;

AND THAT $2,100 be utilized from the 2016 request from Green Lane Community Trust;

AND THAT $4,100 for the purchase be requested to be funded from Green Lane Community Trust.

CARRIED

2019-044 Councillor North – Councillor Pennings

THAT Council request $800.00 from the Green Lane Community Trust to fund new baseball bases at the Fingal Ball Park.

CARRIED

Update on Parks Projects

Treasurer Grogan outlined for Council an updated spreadsheet on the Shedden Open Space Park and the Talbotville Park project. Ms. Grogan updated Council by noting that the project has been successfully awarded the Ontario Trillium Foundation grant for $150,000.00. Ms. Grogan completed an analysis of the park project and the Trillium Grant funding options and the impact it will have on the potential ask to the Green Lane Trust.

Treasurer Grogan requested from Council direction as to which components need to be included in the 2018 & 2019 program. Mayor Jones suggested that for 2018 and 2019, the parking lot be deferred or reduced in size. Council discussed the Talbotville and Shedden Soccer Park projects collectively and suggested that the Township request $400,000 for the Shedden Open Space Park and $100,000 for the Talbotville Park. Council suggested that
funds currently held in the Fingal Park Reserve be allocated for parks projects in the event that project costs run over.

Deputy Mayor Monteith suggested that the Township request include additional funds for land for the Fire Hall from Green Lane Community Trust. He also suggested that the Township request $100,000 for building a Fire Hall Reserve for 2021.

2019-045 **Councillor North – Councillor Pennings**

**Talbotville Fire Hall**

THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $100,000.00 for a new fire hall in Talbotville.

CARRIED

2019-046 **Deputy Mayor Monteith – Councillor Emons**

**Shedden Open Space Park**

THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $400,000.00 for the Shedden Open Space Park.

CARRIED

2019-047 **Councillor North – Councillor Emons**

**Talbotville Park**

THAT Council directs staff to request funding from the Green Lane Community Trust Fund in the amount of $100,000.00 for the Talbotville Park.

CARRIED

**Tab 25 - Reserves and Reserve Funds**

2019-048 **Councillor Pennings – Councillor Emons**

**General Capital Projects**

THAT Council approve general capital items as identified in the 2019 budget including computer equipment, wall mount for TV in Council Chambers and fencing on the former Stoss Farm to be funded from the computer reserve, administration reserve and working capital reverse respectively.

CARRIED

2019-049 **Councillor North – Councillor Monteith**

**Fire Capital Projects**

THAT Council approve reserve funding of fire capital items as identified in the 2019 budget including bunker gear, self contained breathing apparatus and portable radios and pagers.

CARRIED
2019-050 Deputy Mayor Monteith – Councillor North Roads Building and Equipment Capital Projects

THAT Council approve reserve funding of roads capital items as identified in the 2019 budget including a portion of the 2001 tandem replacement, the diamond roadside mower, the public works shop roof, and technology for the paint striping.

CARRIED

2019-051 Councillor Emons – Councillor North Roads Construction Capital Projects

THAT Council approve reserve funding of roads capital items as identified in the 2019 budget including guiderails and edge repair.

CARRIED

2019-052 Deputy Mayor Monteith – Councillor Pennings Engineering for Lynhurst Subdivision Road Reconstruction

THAT Council approve engineering costs related to the reconstruction of Lynhurst Subdivision in 2019;

AND THAT the project be funded $17,000 for Roads from the Road Infrastructure Reserve, $17,000 for Storm Sewers from the Road Infrastructure Reserve and $16,000 for water from the Water Reserve.

CARRIED

2019-053 Councillor Emons – Councillor Pennings Boxall Road Micro Resurfacing

THAT Council approve micro resurfacing on Boxall Road in 2019;

AND THAT the project be funded from the Road Infrastructure Reserve.

CARRIED

2019-054 Deputy Mayor Monteith – Councillor North Longhurst Line Bridge

THAT Council approve single surface treatment on Section 47 of Longhurst Line given bridge reconstruction in 2018;

AND THAT the project be funded from the Bridges and Culvert Reserve.

CARRIED

2019-055 Councillor North – Councillor Pennings Second Line Culvert

THAT Council approve the replacement of existing 60" multi-plate culvert on Second Line, Section 5;

AND THAT the project be funded from the Bridges and Culvert Reserve.

CARRIED
2019-056 Deputy Mayor Monteith – Councillor North

Gravel Roads

THAT Council approve an increase to the gravel road project budget in 2019 to $175,000 as the result of the deteriorating condition of gravel roads in the Township;

AND THAT the project be funded from current and accumulated gas tax funds in the Gas Tax Reserve.

CARRIED

2019-057 Councillor North – Deputy Mayor Monteith

Drainage Capital Projects

THAT Council approve tax levy funding and reserve funding of Drainage capital projects as identified in the 2019 budget including the Lindsay Drain, the Barber Drain, the Barber Drain Hunter Line culvert portion and the Williams Drain.

CARRIED

2019-058 Deputy Mayor Monteith – Councillor Emons

Keystone Complex Capital Projects

THAT Council approve reserve funding of Keystone Complex capital projects as identified in the 2019 budget including replacing toilets and appliance replacement, at the discretion of the CAO, if considered necessary.

CARRIED

Tab 26 – Other

2019-059 Deputy Mayor Monteith – Councillor Pennings

2019 Capital/ Major Maintenance- OCWA

THAT Council approve the recommended listing of 2019 Capital/Major Maintenance listing as prepared by OCWA;

AND THAT staff bring a report back to Council in 2019 on the options for the replacement or upgrades to the SCADA system at the Shedden re-chlorination facility.

CARRIED

2019-060 Councillor North – Councillor Pennings

Tax Increase

THAT Staff be directed to bring back a final budget with a proposed tax rate increase of 6.02%.

CARRIED

AJOURNMENT:

2019-061 Deputy Mayor Monteith – Councillor Pennings

Adjournment

THAT Council of the Township of Southwold adjourns this Special Budget meeting of Council at 8:17 p.m.

CARRIED